

**I P S B**  

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I N D I A N A P R O F E S S I O N A L S T A N D A R D S B O A R D

**MEMORANDUM**

**To:** Members, Indiana Professional Standards Board (IPSB)

**From:** Steve Yager, Chair  
Teacher Induction Committee (TIC)

**Date:** November 28, 2001

**Re:** Minutes of October 22-23, 2001, meeting

Members Present: October 22 – Theresa Knipstein, Carol Potter, Sheridan Rayl, Jolene Schoenherr, and Steve Yager; October 23 – Sandra Kelley, Theresa Knipstein, Carol Potter, Sheridan Rayl, Jolene Schoenherr, Joy Seybold, Lynne Weisenbach, and Steve Yager.

Members (consultants/staff) unable to attend: Kim Clark, Pamela Komnick, and Tom Pickering.

Others in attendance: Christa Dobbs and Joe Smith.

The TIC meeting was convened on October 22, 2001, at 9:00 a.m. in the IPSB Conference Room at 101 West Ohio Street, Suite 300, Indianapolis, Indiana.

- I. Consultations with representatives of education stakeholder groups: None.
- II. Materials reviewed as related to the group's charge:
  - A. Minutes of the May 11, 2001, TIC meeting
  - B. TIC Charge 2001-2002
  - C. What Schools Need to Know and Be Able to Do for Beginning Teachers
  - D. Draft Format for Content-Specific Support Seminar Models
  - E. Draft of Assessment Workshops
  - F. Self-Assessment of Standards-Based Teaching
  - G. Beginning Teacher Assessment Work Plan and Budget

- H. Draft Framework for Performance Assessment Portfolio Development
  - I. Proposal Submission Process for Mentor Training Programs
- III. Issues/questions as related to the group's charge:
- A. The committee approved the minutes from the May 11, 2001, meeting.
  - B. The committee proposed and approved changes to the TIC 2001-2002 charge.
  - C. The committee suggested changes in the Proposal Submission Process for Mentor Training Programs.
  - D. The committee discussed the implementation of the Induction Program concerning the preparation of resource guides for stakeholders, support seminar models, website access to important information, participation in the induction program of teachers in Charter Schools, assessment workshops, and portfolio assessment development in new areas.
  - E. Joe Smith addressed the Rule 4 of 515 IAC 4-1 (Teacher Licenses) - Version 8.0. Sheridan Rayl stated a few adjustments are needed to reflect the change regarding the responsibility of K-12 stakeholders for support to beginning teachers. The professional development plans submitted by schools as required through Public Law 221 need to incorporate this support. The rule will be presented to the Board in November. The committee was made aware of the need to incorporate the language from the Draft Induction Statute of IC 20-6.1-12, Version 9.0, into the rule.
  - F. Sheridan Rayl introduced the Self-Assessment of Standards-Based Teaching instrument as a tool to be made available to support program providers of beginning teachers and mentors.
  - G. TIC meeting dates for 2001-2002 were scheduled:
    - 1. Monday, November 26, 2001, 9 a.m.-3 p.m.
    - 2. Wednesday, December 19, 2001, 9 a.m.-3 p.m.
    - 3. Monday, January 14, 2002, 9 a.m.-3 p.m.
    - 4. Friday, February 15, 2002, 9 a.m.-3 p.m.
    - 5. Friday, April 19, 2002, 9 a.m.-3 p.m.
    - 6. Tuesday, May 14, 2002, 9 a.m.-3 p.m.

- H. Sheridan Rayl informed the committee of the need to correspond the portfolio assessments already in place to subject areas required for licensing. Ten of the portfolio assessments completed will meet the need of 93% of the projected number of beginning teachers. Portfolio assessments for remaining areas to be assessed will be developed by January.
- I. The committee scored five pilot mentor training programs.

Steve Yager adjourned the meeting at 3:00 p.m. October 23, 2001.